



Lost Lake RCD Board Meeting

Thursday, June 13, 2024 - 6:00pm

Board Members Present: Hal Warren, Vice President; Jeff VanQuatham, Treasurer/Secretary; Bill Winebaugh; Tyler VanKirk

Board Members Absent: Norm Eakley, President

I. Call to Order, Roll Call and Pledge of Allegiance - Hal called the meeting to order at 6:02 pm.

II. Approval of the Agenda - Tyler motioned to approve the Agenda and Hal seconded the motion. The Agenda was approved unanimously by roll-call vote. [06-13-24-01]

III. Approval of the 5/9/2024 Meeting Minutes - Tyler motioned to approve the 5/9/2024 Minutes and Jeff seconded the motion. The Minutes were approved unanimously by roll-call vote. [06-13-24-02]

Approval of the 5/29/2024 Special Meeting Minutes - Tyler motioned to approve the 5/29/2024 Special Meeting Minutes and Jeff seconded the motion. The Minutes were approved unanimously by roll-call vote. [06-13-24-03]

IV. Approval of the Treasurer's Report - Tyler motioned to approve the May 2024 Treasurer's report and Jeff seconded the motion. The Treasurer's report was approved unanimously by roll-call vote. [06-13-24-04]

V. Board Member Reports

- a. **Norm Eakley** - see attached report
- b. **Hal Warren**
- c. **Jeff VanQuatham** - our insurance will not cover incidents that pertain to "forever" chemicals
- d. **Bill Winebaugh** - church baptism at north beach this weekend
- e. **Tyler VanKirk**

VI. Employee Reports

- **Beth Caudill, Office Manager**
 - **Volunteer Pizza Party:** Coordinated pizza party to thank volunteers who assisted with dead shad cleanup. Well attended. Nice to be able to extend our gratitude to our volunteers.
 - **Boat Roundup:** 18 boats were placed at the campground that were not picked up during our boat rack repairs. 3 boats are confirmed by owners to go to auction. 3 boats were picked up. 2 boats will be placed back on racks at the owners' request. 10 additional boats remaining: 5 unidentified & attempting to make contact with other 5 owners.
 - **Insurance Renewal:** Norm & I met with our insurance agent to be sure that we have proper coverage. Following are some points that remain in discussion:
 - ✓ Quote for liability insurance to cover our volunteers: \$300 annually
 - ✓ Do we have liability coverage for our beaches? Should be coverage but will confirm.
 - ✓ Add the POA as an additional insured on our liability policy to cover security patrols
 - ✓ Premium savings if we choose to lease LCC to the POA: approximately \$1,000 annually
 - ✓ Do we have Directors & Officers liability coverage? No coverage. Quote requested.
 - **Carp Netting:** Multiple messages have been left for our commercial fisherman.
 - **Rental Docks:** At least 6 community members have inquired about renting a dock on the west side since they sold out. I would recommend adding rental docks on the west side if possible.
- **Shawn Parish, Grounds & Maintenance** (absent, but report provided)
 - New stairs next to the dam installed
 - Picnic table repaired at the campground
 - Common maintenance on the shorelines for weeds
 - Other misc work

VII. Old Business

- a. Lake Court Center Parking Lot:** Contract received from Porter Brothers in need of 2 revisions based on our engineer's recommendation: revise entity to Lost Lake RCD and add "and specifications" after the bullet point listed under Inclusions. Once the updated contract is received and signed, we will be able to work on a timeline for the project.
- b. Lake Court Center Dock/Platform:** Stairs with a handrail will be installed for safe passage to the existing dock. If we choose to replace the viewing platform, the Board recommends a simple, low profile option that is ADA compliant.
- c. Burn Pile:** Since Bill cannot burn the pile, we are looking into other options. Sauk Valley Landscaping is willing to provide a quote that should be approximately \$1,000.
- d. Boat Lifts:** Dock permit and Ordinance needs to be updated.
- e. Watershed Partnership:** A date has not yet been set for Joe Rush to attend a Board Meeting to provide information on how best to proceed.

VIII. New Business

- a. Gate & Signs for Silt Basins:** The new silt basin by the church needs a gate/sign similar to the Flag Road Silt Basin. The new gate can be placed back off the road near the first basin and the woods, making it harder for trespassers to access. Signs will cost approximately \$125 each.
- b. RCD Boat Motor:** Since the current motor works but gets hot when running slow, we could add a trolling motor instead of replacing the existing motor. The Board feels that due to the few times the boat is used per year, we don't need to replace the working motor at this time.
- c. LCC Playground Mulch:** A quote was received from Sauk Valley Lawn & Landscaping of \$3,000 to replace the mulch, cut edging around the playground, and to add sand to the sandbox. We also received a quote from Xylem LTD for bulk playground mulch delivered only for \$1,347.75 for half a load. The POA may be interested in sharing a full load which would save a \$225 short load fee. The Board would like to look into purchasing the mulch from Xylem and asking Sauk Valley Lawn to do the labor only from his quote for \$700. Beth will check with the POA and with Sauk Valley Lawn to see if this will work for everyone.
- d. Willett Hoffman Invoice Payment - LCC Parking Lot Project:** Tyler motioned to approve payment of \$3,562.50 to Willett Hofmann for engineering costs for the LCC Parking Lot Project and Hal seconded the motion. The motion was approved unanimously by roll-call vote. [06-13-24-05]
- e. Mark Piper Construction Proposal - LCC Windows:** Tyler motioned to approve the Mark Piper Construction Proposal for 2 window replacements at LCC for \$3,138.00 and Bill seconded the motion. The motion was approved unanimously by roll-call vote. [06-13-24-06]
- f. Community Service:** The Board agrees that we can provide work for community members wishing to complete community service hours if projects are available at the time. A liability waiver must be signed by participants.
- g. Approve Prevailing Wage Resolution:** Tyler motioned to approve 03-2024 Prevailing Wage Resolution and Jeff seconded the motion. The motion was approved unanimously by roll-call vote. [06-13-24-07]
- h. Adjourn Meeting: Public Hearing on FY 2024-2025 Budget and Appropriation Ordinance:** Tyler motioned to adjourn the meeting to the Public Budget Hearing at 6:53 pm and Hal seconded the motion. The motion was approved unanimously by roll-call vote. [06-13-24-08]
- i. Reconvene Meeting:** The meeting was reconvened at 6:54 pm.
- j. Approve the FY 2024-2025 Budget and Appropriation Ordinance (approved Ordinance to be published in local newspaper):** Tyler motioned to approve the FY 2024-2025 Budget and Appropriation Ordinance and Jeff seconded the motion. The motion was approved unanimously by roll-call vote. [06-13-24-09]

IX. Guest Comments:

X. Motion to Adjourn: Tyler motioned to adjourn the meeting at 6:55 pm and Hal seconded the motion. The motion was approved unanimously by roll-call vote. [06-13-24-10]

Next Board Meeting: July 11, 2024

June 13, 2024 Motion List

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ADDENDUM

V.a. Norm's Report:

1. Shad cleanup before Memorial Day- As you are all aware we had a lot of dead shad in the lake before Memorial Day. I asked the Fishing Club if they could help in cleaning up the lake, especially near the beach, docks and inlets. A good number of community members showed up, working several hours, some worked all day. Tim Spelde took the shad to the silt basin where he dug holes and buried them. Beth suggested we do something for the members that helped to show our appreciation. We held a pizza party to thank them for their support.
2. Beaver Control - Jeff Cox inspected the property on June 6th. He stated no new issues. He also said that putting wire around the oaks is a good idea.
3. Wire around oak trees by camping area – Shawn and I inspected the area and didn't see any new issues. We did notice that Nachusa wrapped several of their oaks near the creek. If we would like to follow what they did, we counted 20 oaks on the north side of the creek and ~5 oaks on the south side.
4. Picnic table at campground - Shawn and I noticed the picnic table is in bad shape. I asked him to get 5 boards to fix it. Shawn can provide an update in his report.
5. Joe Rush has been contacted to shock the lake. We are trying to setup a date. Based off his report, we will then get an order in for stocking the lake.
6. Beth contacted the carp fisherman to schedule him to come out to net the carp. She can provide an update in her report.
7. Adding dock ramps - I still need to work on this item. I'm thinking we should do this to make sure we don't have an issue with someone falling when trying to get on the docks. I noticed several have put ramps to the docks, but they are not fastened to the dock and one could slip off. I'm thinking we should make ramps (32" x ~48") with treated frames, possibly use composite decking, attach them with the same brackets we used when extending the north beach boat dock. This way we can just take the pins out and store them under the boat racks during the winter. I still need to determine the total cost. Please let me know if you have any suggestions.
8. Boats that were removed from the racks and placed at the campground- Shawn and I went down to the campground to get VIN/IL/Lostlake from each boat. Info provided to Beth. She will have the latest in her report.
9. Pennies for Park Bricks - In the last board meeting it was stated to check to see if they are okay after the dredging project. I did go over and they are fine.
10. Stairs at Dam replaced - Shawn and I installed the new stairs at the dam. The material/labor cost was \$333.91. Shawn did a great Job.
11. Workout equipment (Only one) on the East side by the dredging area. We need to determine if we should put it back.
12. New rental docks on the West side - We need to determine if we can add more on the other side of the dock launch. Is the area deep enough for boats? How many do we add? Beth had several community members asking for rental slips on the west side. She can provide more information in her report. Should this be looked at this year or should we look into this next year? I think we should determine now if we can even add any. Please provide any suggestions.
13. Clean gutters at LCC – I cleaned the gutters at LCC and fixed the gutters where it looked like someone cut them in two places. I still need to check the downspouts to make sure water is flowing into the ground pipes. I noticed when it was raining this week that water was coming over the gutters even after I cleaned them.
14. Insurance for RCD – Beth and I met with the insurance agent to go over the coverage for the RCD. We want to make sure we are covered in all areas. He will provide a report to Beth. She can provide an update in her report.

Old Business:

A: Lake Court Center Parking Lot:

- Beth is working on getting the contract and timing. She will provide more information in her report.

B: Lake Court Center Dock/ Platform:

- Stairs at LCC - This item still needs to be worked but should be done ASAP. Seen several people using the dock. The new stairs will be placed on the left side (facing the lake) with a handrail on the left side of the stairs. The stairs will remain after the deck is built next to the dock.
- Deck replacement - Question, are we going to replace the deck next to the dock? If so, what will be the design? Any suggestions?

C: Burn Pile:

- Bill stated to me he will not be able to burn the piles. Beth contacted the landscaping company that the POA use. I met with him and he will provide an estimate on burning the piles. He stated he will have his equipment with him to move the wood around when burning. During the meeting he stated cost should be under \$1000. Any suggestions? Beth may have more info in her report.

D: Boat Lifts:

- Beth is working to update documents. She will provide more information in her report.

E: Watershed Partnership:

- Beth and I are working with Joe Rush to see if he can come to one of our meetings to provide more information on how much time is needed here.
- I'm thinking we should have two board members assigned here, in case something needs to be done. We will have two members that know how to handle it.

New Business:

A: Gate & Sign for the Silt Basins:

- I believe we should put a gate and not a chain for this area just like the other silt basin.
- Shawn suggested putting the gate back by the first silt area and the woods (set further back and not by Flagg road). This will make it hard for anyone to get around the gate.

B: RCD Boat motor -

- I believe the current motor still works, but gets hot when running slow.
- What do you think of adding a trolling motor? This can be used when needing to run slow (we can have both motors). Does this save us money? Is a trolling motor cheaper?

C: Playground Mulch -

- Question, do you think we can get volunteers to help spread the mulch? If so, it will be half the price. Beth has reach out to the POA about sharing a full load of mulch (reduce the price). She can provide more information in her report.

D: Willett Hofmann Invoice Payment - LCC Parking Lot Project

- I am okay with this.

E: Mark Piper Construction Proposal - LCC Windows

- Mark Piper stated that he has a verbal agreement with Bill on this so Mark ordered the windows. For future work, I think we should try to get several bids on work that is needed. Also, it should go to the board for approval.

F: Community Service:

- Beth can provide more information. I'm okay if we can provide a good list of items they can do (clean the park equipment at LCC).